

MAAEC

REGULATION AND PROCEDURES

FOR

AWARD FOR EXCELLENCE

JULY 01, 2008

AWARD FOR EXCELLENCE

Regulations and PROCEDURES

1. VISION

An Ethiopian community in the DFW area demonstrating, in a consistent and a sustainable manner, qualities of a society that achieves excellence in individual and/or group performance, mutual support, and service to the USA, as well as the beloved country of origin, Ethiopia.

2. OBJECTIVE

To inspire, reward, and promote, within the Ethiopian community in DFW area, the quest and achievement of excellence that is considered beneficial and exemplary as per these regulations and procedures.

3. BASIC CRITERIA

- 3.1 Extra-ordinary nature of the achievement as per acceptable standards;
- 3.2 High benefit to an individual, the community, and/or USA/Ethiopia; humanity at large, and the exemplary nature of the achievement.

4. CATEGORIES

- 4.1 Extra-ordinary achievement of benefit to the Ethiopian Community in the DFW area;
- 4.2 Extra-ordinary achievement of benefit to USA and/or Ethiopia in worthwhile causes including welfare and other services;
- 4.3 Excellence in education, research, and other economic and socio- cultural endeavors;
- 4.4 Extra-ordinary long service and participation in community works and other categories considered appropriate by the MAAEC Board of Directors.

5. SUBMISSION OF APPLICATIONS

Mutual Assistance Association for the Ethiopian Community in DFW
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- 5.1 Applications for the Award may be submitted by an individual or group to the MAAEC, as directed, by completing the appropriate form.
- 5.2 Applications should be completed as required by these regulations and procedures including the provision of the required evidence in order to be considered for the Award.

6. PROCEDURE FOR PROCESSING APPLICATIONS

7.

6.1 REVIEW AND SELECTION TEAM

- 6.1.1 A team shall be established by the MAAEC Board to perform the primary review and selection of the applications that meet the established criteria fully.
- 6.1.2 Additional evidence may be requested by the team from the applicant if deemed necessary and appropriate.
- 6.1.3 The Review & Selection Team shall review and evaluate the data of the applicants and submits its report of recommendations to the MAAEC Board. The recommended nominees have to be listed in accordance with their ranks in the competition.

6.2 BOARD DECISION

- 6.2.1 The Board shall review the report submitted by the Review and Selection Team and select the best ones that deserve the MAAEC Award for Excellence.
- 6.2.2 The Board's decision shall be final and binding.
- 6.2.3 The Board's decision shall be announced by MAAEC utilizing available media.

7. THE AWARD

- 7.1 The Award shall comprise a certificate, other benefits & privileges as well as a plaque recognizing the special excellence achieved by the recipient.
- 7.2 The Award shall be presented at the Ethiopian Day or any other event if the MAAEC Board desires in an appropriate ceremony.

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- 7.3 MAAEC shall issue a special press release focusing on the Award recipients for publicity through all appropriate media.

8. PERIODICITY

- 8.1 MAAEC shall announce its call for applications for the Award by June 30th or earlier.
- 8.2 Applications should be submitted not later than July 15th.
- 8.3 The Review and Selection Team should finalize its review and preliminary selection by August 15th.
- 8.4 The Board should select the Award winners by August 22nd.
- 8.5 MAAEC should declare the winners by the end of August.

9. EFFECTIVENESS

These rules and procedures shall be effective as of July 01, 2008.

10. AMMENDMENTS

These rules and procedures shall be amended from time to time as deemed necessary by the MAAEC Board of Directors.

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